Shontell Robinson Director



Marcy Jackson Deputy Director

Human Resources Department

MEMORANDUM

TO:

J. Dudley Watts, Jr.

County Manager

FROM:

Shontell Robinson

Human Resources Director

DATE:

November 17, 2017

SUBJECT:

Human Resources Report for the Month of October 2017

Recapitulation of the attached report reflects the following:

| | Full-Time | Part-Time | Total |
|------------------|------------------|-----------|--------------|
| Number Employed | 29 | 19 | 48 |
| Number Separated | 18 | 1 | 19 |

During the month of October 2017, the following reclassifications occurred: PCN 5411 (Sr. Environmental Heath Specialist) to Environmental Health Supervisor I

Attachment



Employed During the Month of October 2017

| Department | Name | Position Title | Salary |
|----------------------|------------------------|-----------------------------|--------|
| Full-Time | | | |
| General Services | John T Stakeman | Facilities Services Manager | 17,71 |
| Library | Victorya L Komljenovic | Librarian | 16.87 |
| Library | Gloria G Cain | Library Assistant | 14.01 |
| Library | Milton D Wagner | Support Services Associate | 10.36 |
| Parks and Recreation | Jessica L Coleman | Event Planner | 16.87 |
| Public Health | Rebecca J Lawrence | Care Management Specialist | 21.53 |
| Public Health | LaTonya C Haizlip | Care Management Specialist | 21.73 |
| Public Health | Patricia Antunez | Dental Hygienist | 19.72 |
| Public Health | Sharon D Nwanna | Health Program Assistant | 14.42 |
| Public Health | Melissa J Black | Nurse Care Manager | 28.66 |
| Public Health | Sarah M Mashburn | Nutritionist | 16.87 |
| Public Health | Melissa A McLaurin | Office Assistant | 11.98 |
| Public Health | Sarah B McCarthy | Public Health Nurse I | 22.60 |
| Public Health | Stephanie S Edmison | Sr. Office Assistant | 13,75 |
| Sheriff | Richard E Midder | Deputy Sheriff I | 18.86 |
| Sheriff | Alexander J Grubb | Deputy Sheriff I | 16.56 |
| Sheriff | Christopher R King | Deputy Sheriff I | 18.37 |
| Sheriff | Monique T Duff | Detention Officer I | 17.50 |
| Sheriff | Jewel B Venable | Detention Officer I | 15.91 |



Employed During the Month of October 2017

| | | | A5-200 |
|--------------------|-----------------------------|--------------------------|--------|
| Department | Name | Position Title | Salary |
| Sheriff | Rachel M Winters | Detention Officer I | 15.91 |
| Sheriff | Jeremy J Olson | Detention Officer I | 15.91 |
| Sheriff | Joaquin J Deniz | Detention Officer I | 16.39 |
| Sheriff | Caroline P Allen | Telecommunicator | 13.88 |
| Social Services | Candace C Edwards | Child Support Agent | 17.98 |
| Social Services | William B Bullock | Sr. Social Worker | 23.16 |
| Social Services | Brandon E Outlaw | Sr. Social Worker | 20.71 |
| Tax Administration | Jacqueline B Phillips-Hayes | Business Process Analyst | 21.53 |
| Tax Administration | Benjamin R Davis | GIS Technician | 17.71 |
| Tax Administration | Jerry L Graves | Sr. Appraiser | 20.50 |
| Part-Time | | | |
| Board of Elections | Frederick C Falin | Temporary Employee | 12.00 |
| Board of Elections | Donna C Smith | Temporary Employee | 12.00 |
| Board of Elections | Faye L Brendle | Temporary Employee | 12.00 |
| Board of Elections | Mary G Taylor | Temporary Employee | 12.00 |
| Board of Elections | Deborah H Gitlin | Temporary Employee | 12.00 |
| Board of Elections | Roderick P Back | Temporary Employee | 12.00 |
| Board of Elections | Mutter D Evans | Temporary Employee | 12.00 |
| Board of Elections | Diane K Shore | Temporary Employee | 12.00 |



Employed During the Month of October 2017

| Department | Name | Position Title | Salary |
|----------------------|------------------------|----------------------|--------|
| Board of Elections | Joan G Price | Temporary Employee | 12.00 |
| Board of Elections | Jane T Dougherty | Temporary Employee | 12,00 |
| Board of Elections | Mildred C Tisdale | Temporary Employee | 12.00 |
| Board of Elections | Virginia A Beaver | Temporary Employee | 12.00 |
| Board of Elections | Robert J Phillips | Temporary Employee | 12.00 |
| Library | Meredith M Lamy | Library Page | 7.25 |
| Library | Susan E deGuzman | Library Page | 7.25 |
| Library | Jessica L Heiderscheit | Library Page | 7.25 |
| Library | Kristyn L Childers | Library Page | 7.25 |
| Parks and Recreation | Karl T Kassel | Sr. Office Assistant | 13.22 |
| Parks and Recreation | Karl T Kassel | Sr. Office Assistant | 13.22 |



Separations Processed During the Month of October 2017*

| Department | Name | Position Title | Salary | Service |
|----------------------------------------|----------------------|-------------------------------|--------|---------|
| ull-Time | | | | |
| Emergency Services | Roger D Robinson | EMT Paramedic | 16.87 | 1.23 |
| Emergency Services | Tonya L Scott | EMT Paramedic | 20.06 | 15.30 |
| Emergency Services | Cong N Hinkle | EMT | 11.99 | 0.11 |
| Environmental Assistance and Protectic | Ralf Arend | Environmental Specialist | 20.36 | 5.11 |
| General Services | Justin B Taylor | Maintenance Technician I | 11.42 | 2.00 |
| Library | Elisabeth P Keppler | Library Supervisor | 27.61 | 4.96 |
| Library | Katherine W Fanstill | Librarian | 17.48 | 0.47 |
| Parks and Recreation | Damon E Moore | Custodian | 9.86 | 0.05 |
| Parks and Recreation | Joseph A Hendrix | Park Attendant | 9.01 | 0.52 |
| Parks and Recreation | John M Hayes | Park Attendant | 9.50 | 2.15 |
| Sheriff | Charles R Wright | Sheriff's IT Systems Manager | 40.60 | 3.92 |
| Sheriff | Kenneth B Hogan | Detention Officer I | 18.42 | 4.28 |
| Sheriff | Haley E Carter | Detention Officer I | 16.50 | 1.26 |
| Sheriff | Seth L Starling | Detention Officer I | 15.91 | 0.09 |
| Sheriff | Jonathan Alongi | Detention Officer I | 17.64 | 1.25 |
| Social Services | Autumn S Shaw | Office Assistant | 11.58 | 0.58 |
| Social Services | Imran J Butt | Income Maintenance Caseworker | 15.18 | 1.98 |
| Social Services | Cherayne L Faris | Income Maintenance Caseworker | 14.97 | 1.01 |
| Social Services | Cierra D Clyburn | In Home Care Aide | 10.89 | 0.39 |

Part-Time



Separations Processed During the Month of October 2017*

| Department | Name | Position Title | Salary | Service |
|------------|----------------|------------------|--------|---------|
| Sheriff | Patrick M Huey | Deputy Sheriff I | 16.40 | |

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^{*} Separations may be for a prior month due to a variety of circumstances, eg. an employee not returning from a leave of absence without pay.