

**Forsyth County Department of Social Services
Board Meeting
April 23, 2018**

Board Members present: Fleming El-Amin (Chair), Claudette Weston (Vice-Chair), and Karen Durell

Others present: Victor Isler (Agency Director), Ronda Tatum (Deputy County Manager), Shontell Robinson (Human Resources Director), Diane Wimmer (Adult Division Director), Elizabeth White (Director Income Support), Linda Gaskin (Staff Development Supervisor), Sherri Cook (Business Manager), Jennier Tubbs (Program Manager Child Support), Gloria Woods (Attorney’s Office), Tanya McDougal (Director of Strategic Initiative), David Kwiatkowski (Chief Information Officer MIS), Gail Anderson (Adult Guardianship), Jim Jones, Patrick Phaup & Christian Coley (MIS), Fran Daniel and David Rolfe (W-S Journal), and Family and friends of Victor Isler.

Meeting called to order by Chair El-Amin:

Moment of Silence:

- **Consent**
 - Minutes from March 26, 2018 meeting –Moved to accept by Fleming El-Amin, seconded by Claudette Weston passed by voice vote.

- **Service Award recipients recognized were:**

Name	Years of Service
Tawanda Blackwell	10
Wanda Burney	20
Tanya Donnell	20
Jeanette Eaddy-Mcswain	20
Cindy Fuhrken	10
Summors Goolsby	10
Ebony Green	10
Lakesha Hodge	10
Jonetta Jackson	10
Nonnie Jackson	30
Melissa Jones	10
Marianne Jones	20
Margie McDonald	10
Iris McKnight	10
Ernestine Mitchell	20
Barbara Page	30
Aldora Perkins	20

Tonesha Pettigrew	10
Patricia Spann	20
Michael Stanfield	10
Debra Williams	10
Chevella Williams	10
Shaunetta Wilson	10
Kristie Wynne	10

- **Oath of Office for Victor R. Isler, New DSS Director**
 - Oath administered by Deputy County Director, Ronda Tatum and notarized by Tanya Donnell

- **Director's Comments**
 - We will acknowledge what we have been through
 - We will acknowledge our strengths
 - We will make sure we engage with the community
 - Decide how we focus around respect of person
 - We will focus on employee retention and recruitment
 - Will move away from classroom model training and focus more on customer engagement and work flow
 - Need to find out what's going on in the community; we must do something different to help inform and educate the community
 - Will post the Deputy director's position within the next 30 days

- **Public Comment Time-** No comments offered

Old Business

- **Smart Start/Daycare Co-location**
 - Decide how we will engage families and make plans to become a one-stop shop due to current location challenges i.e. transportation
 - Decide how to move forward with information and referrals

- **Behavioral Health**
 - Would like to create a name for the building next (currently Behavioral Health Plaza) and name the campus.

- **Cardinal Innovations Contract**
 - We have changed the name on the contract
 - Resolution will be on Thursday, 4/26/18, we have until 7/1/18 to process a billable event.

- **Consolidation Meeting with Employees**
 - Ronda Tatum and Shontell held informational meeting for all DSS and Public Health staff; had a good mixture, will move forward.

New Business

- **Documents Retention Audit**
 - We need to implement a retention plan for purging files. Currently storing files internally on every floor and offsite at 365 Storage or Twin City Storage. Monthly storage cost is approximately \$4000. Files are stored on the ground floor from every area; however, this area is designated as our shelter in place. Need to decide if we will index files or shred.
- **Cardinal Reinvestment Pilot**
 - Began meeting a year ago with the Adult and Family & Children's Division. The number of children in care has reached 200. In the process of creating a pilot re: reducing foster care rate. Model almost complete, will share next month. Cardinal is very interested.

Division Reports

- **Staff Development**
 - All leaders will participate in Leadership Academy focusing on promoting retention and employee engagement.
 - Shared (ACE) video with leadership.
- **Adult Services**
 - APS will activate one line that will go straight to Adult Intake staff, caller will not have to be transferred around.
 - About 225 guardianship cases monthly.
 - In-Home Aides are collecting cleaning supplies for customers in need.
- **Child Welfare**
 - All SWS going to child welfare training,
 - Will increase workflow, made request to accommodate
 - Had a successful audit
 - Want to enhance visits, will develop a plan
 - Approximately 200 children in care. The Opioid Epidemic is driving the numbers up. We are participants of the Opioid Task Force.
- **Economic Services**
 - Focusing on meeting basic state mandates. They will return for one more visit. Victor Isler, Ronda Tatum, and Fleming El-Amin are requested to be present. USDA chose to visit Forsyth Co. 5/24 & 5/25. There is a 90% expectation for Medicaid. Will have a group to come in and help us prepare on 5/16/2018.

Other Business or Announcements

- Victor would like to thank Gail Anderson for helping during the vacancies in administration.

- David K. would like for us to keep in mind that there is a lot happening with several major roll over and sometimes that limits the quick turnaround for MIS.
- Claudette Weston would like to thank Ronda and Shontell for wading through the applications so quickly.
- Budget meeting with the County Manager will be held on 4/24/18.

Meeting adjourned by Board Chair El-Amin

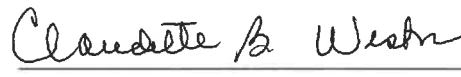
Next meeting will be May 21, 2018 – 10:00 a.m.

The minutes provide a record of the regularly scheduled meeting; however, the Board took no action at this meeting.




Chairman

6/28/18
Date



Vice-Chairman

6/28/18
Date



Board Member

6/28/18
Date