

FORSYTH COUNTY
BOARD OF COMMISSIONERS

**BRIEFING
DRAFT**

MEETING DATE: JUNE 13, 2019

AGENDA ITEM NUMBER: _____

15

**SUBJECT: RESOLUTION SELECTING AND AUTHORIZING EXECUTION OF AN AGREEMENT
WITH TERRACON CONSULTANTS, INC., TO PERFORM A FACILITIES CONDITION
ASSESSMENT OF COUNTY OWNED FACILITIES AT THE SMITH REYNOLDS
AIRPORT
(GENERAL SERVICES DEPARTMENT)**

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS:

SUMMARY OF INFORMATION:

ATTACHMENTS:

YES

NO

SIGNATURE: _____

COUNTY MANAGER

DATE: _____

**RESOLUTION SELECTING AND AUTHORIZING EXECUTION OF AN
AGREEMENT WITH TERRACON CONSULTANTS, INC., TO PERFORM A
FACILITIES CONDITION ASSESSMENT OF COUNTY OWNED
FACILITIES AT THE SMITH REYNOLDS AIRPORT
(GENERAL SERVICES DEPARTMENT)**

WHEREAS Forsyth County staff announced the County's requirements for the facilities condition assessment of County owned facilities at the Smith Reynolds Airport consistent with the provisions of N.C.G.S. 143-64.31;

WHEREAS Forsyth County Staff submitted a Request for Qualifications in order to identify qualified firms to provide facilities condition assessment services on the basis of demonstrated competence and qualification to provide these professional services without regard to a fee pursuant to N.C.G.S. 143-64.31;

WHEREAS Forsyth County received fourteen responses to the Request for Qualifications;

WHEREAS responses were received from McKissick Architects, ATC, Leavy Engineering, Michael Baker International, Nova Engineering, Nadine Consulting Engineers, ECS, Facility Engineering Associates, AEI, Engineered Designs, AVCON, SKA, ISES, and Terracon Consultants, Inc.;

WHEREAS the selection committee comprised of General Services and Airport staff selected Terracon Consulting, Inc., as the best qualified firm to provide facilities condition assessment services; and

WHEREAS subject to approval by the Forsyth County Board of Commissioners, Forsyth County staff thereafter negotiated a contract with Terracon Consultants, Inc., for professional services at a fair and reasonable fee of \$63,000.00;

NOW, THEREFORE, BE IT RESOLVED, that the Forsyth County Board of Commissioners hereby selects Terracon Consultants, Inc., to provide facilities condition assessment services for County Owned facilities at the Smith Reynolds Airport;

BE IT FURTHER RESOLVED, that the Forsyth County Board of Commissioners hereby authorizes the Chairman or County Manager and Clerk to the Board to execute a contract, on behalf of Forsyth County, with Terracon Consultants, Inc., for facilities condition assessment services at a negotiated amount not to exceed a lump sum fee of \$63,000.00, subject to a pre-audit certificate thereon by the County Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney; and

BE IT FURTHER RESOLVED, that the County Manager is hereby authorized to execute on behalf of Forsyth County, subsequent contracts and contract amendments with Terracon Consultants, Inc., to provide services for facilities condition assessments at the Smith Reynolds Airport within budgeted appropriations in the current and future fiscal years if these services are deemed necessary, subject to a pre-audit certificate thereon by the County Chief Financial Officer, where applicable, and approval as to form and legality by the County Attorney.

Adopted this 13th day of June 2019.