

FORSYTH COUNTY
BOARD OF COMMISSIONERS

MEETING DATE: June 27, 2013 AGENDA ITEM NUMBER: 10

SUBJECT:

**RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A CONTRACT FOR ON-SITE ARMED SECURITY SERVICES AT THE FORSYTH COUNTY BEHAVIORAL HEALTH COMPLEX BUILDINGS
(GENERAL SERVICES DEPARTMENT)**

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

Proposals were received May 16, 2013 in response to Forsyth County's Request for Qualifications and Proposals (RFQ/RFP), to provide on-site armed security services, on Monday through Friday, from 7:00 am to 9:00 pm, for the Forsyth County Behavioral Health Complex buildings located at 725 Highland Avenue and 651 Highland Avenue, Winston-Salem. Below is a summary of the proposals received based on annual cost:

Martin Edwards & Associates, Inc.	\$41,860.00
Lankford Protective Services, Inc.	\$55,582.80
Absolute Contracting Service, Inc.	\$56,929.60
G4S Secure Solutions, Inc.	\$58,167.20

The low proposer, Martin Edwards & Associates, Inc. failed to submit their proposal using armed guards, which is a requirement specified in the RFQ/RFP; therefore, staff recommends the proposal be rejected as non-responsive and not be considered.

As specified in the RFQ/RFP, the contract will be for an initial one year term, July 1, 2013 through June 30, 2014, and the contract may be extended at the initial annual amount, adjusted annually by an amount not to exceed the consumer price index, in one-year increments, for up to two additional 12 month periods, provided that both parties are in agreement and funds are available for this purpose.

It is recommended by the County Manager, the Forsyth County General Services Director, and the Purchasing Director that a contract to provide on-site armed security services, on Monday through Friday, from 7:00 am to 9:00 pm, for the Forsyth County Behavioral Health Complex buildings, be awarded to Lankford Protective Services, Inc., at the annual cost of \$55,582.80 with the option to extend the contract at the initial annual amount, adjusted annually by an amount not to exceed the consumer price index, in one-year increments, for up to two additional 12 month periods, provided that both parties are in agreement and funds are available for this purpose.

ATTACHMENTS: YES NO

SIGNATURE: *J. Dudley Coates, Jr.* DATE: June 27, 2013
COUNTY MANAGER

**RESOLUTION AWARDING AND AUTHORIZING EXECUTION OF A CONTRACT
FOR ON-SITE ARMED SECURITY SERVICES AT THE FORSYTH COUNTY
BEHAVIORAL HEALTH COMPLEX BUILDINGS
(GENERAL SERVICES DEPARTMENT)**

WHEREAS, after due advertisement, proposals were received at 2:00 pm, Thursday, May 16, 2013, in response to Forsyth County's Request for Qualifications and Proposals (RFQ/RFP), to provide on-site armed security services, on Monday through Friday from 7:00 am to 9:00 pm, for the Forsyth County Behavioral Health Complex buildings located at 725 Highland Avenue and 651 Highland Avenue, Winston-Salem, and the following proposals based on annual cost were received:

Martin Edwards & Associates, Inc.	\$ 41,860.00
Lankford Protective Services, Inc.	\$ 55,582.80
Absolute Contracting Service, Inc.	\$ 56,929.60
G4S Secure Solutions, Inc.	\$ 58,167.20

; and

WHEREAS, the low proposer, Martin Edwards & Associates, Inc. failed to submit their proposal using armed guards, which is a requirement specified in the RFQ/RFP; therefore, staff recommends the proposal be rejected as non-responsive and not be considered; and

WHEREAS, it is the recommendation of the County Manager, the Forsyth County General Services Director, and the Purchasing Director that a contract to provide on-site armed security services, on Monday through Friday, from 7:00 am to 9:00 pm, for the Forsyth County Behavioral Health Complex buildings for an initial one year term of July 1, 2013 through June 30, 2014, be awarded to Lankford Protective Services, Inc. at the annual cost of \$55,582.80 with the option to extend the contract at the initial annual amount, adjusted annually by an amount not to exceed the consumer price index, in one-year increments, for up to two additional 12 month periods, provided that both parties are in agreement and funds are available for this purpose; and

WHEREAS, the County Chief Financial Officer has determined that sufficient funds are available to cover the cost of this contract.

NOW, THEREFORE, BE IT RESOLVED, by the Forsyth County Board of Commissioners that the proposal of Martin Edwards & Associates, Inc. is hereby rejected as non-responsive for failure to submit their proposal using armed guards as specified in the RFQ/RFP.

BE IT FURTHER RESOLVED, by the Forsyth County Board of Commissioners, that a contract to provide on-site armed security services, for the Forsyth County Behavioral Health Complex buildings located at 725 Highland Avenue and 651 Highland Avenue, Winston-Salem, for an initial one year term of July 1, 2013 through June 30, 2014, is hereby awarded to Lankford Protective Services, Inc., in the annual amount of \$55,582.80 and that all other bids are hereby rejected.

BE IT FURTHER RESOLVED, that Forsyth County reserves the right to extend the

contract at the initial annual amount, adjusted annually by an amount not to exceed the consumer price index, in one-year increments, for up to two additional 12 month periods, provided that both parties are in agreement and funds are available for this purpose.

BE IT FURTHER RESOLVED, that the County Manager and Clerk to the Board are hereby authorized to execute a contract, on behalf of Forsyth County, with Lankford Protective Services, Inc. consistent with the terms outlined herein, subject to a pre-audit certificate thereon by the Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 27th day of June 2013.