



## **FORSYTH COUNTY BOARD OF ELECTIONS**

### **Agenda**

**December 03, 2019 – 5:30 p.m.**

1. Absentee Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments

Persons who wish to speak concerning items on this agenda, or who wish to speak about a matter relating to Forsyth County elections should complete a speaker card and hand it to the Clerk before the meeting is called to order. The Chairperson has the discretion to limit the number of speakers and the time allotted for all speakers.

5. Approval of Minutes
6. Filing Deadline for Unaffiliated Candidate Petitions
7. Other Business
8. Closed Session (if necessary)
9. Adjournment

# FORSYTH COUNTY BOARD OF ELECTIONS

## Meeting Minutes

December 3, 2019 – 5:30 p.m.

### Meeting Called to Order

A meeting of the Forsyth County Board of Elections was called to order in the second floor Board Meeting room on December 3, 2019 at 5:32 p.m. Chairperson Campbell presiding.

**Board Members in attendance:** Chairperson Susan Campbell, Secretary Robert Durrah, Member Stuart Russell, Member John Loughridge, and Member Catherine Jourdan

**Staff Members in attendance:** Director Tim Tsujii, Monica Gary, Adam Clark and Kimberly Stuck

### Pledge of Allegiance

Chairperson Campbell led the Pledge of Allegiance.

### Moment of Silence

Chairperson Campbell led a moment of silence.

### Public Comment Session

Chairperson Campbell called for public comments; none provided.

### Approval of Minutes

Member Loughridge moved to approve the minutes as submitted; Member Russell seconded; **Motion carried unanimously.**

### Filing Deadline for Unaffiliated Candidates of City of Winston-Salem Election Petitions

Secretary Durrah moved to approve the filing deadline for unaffiliated petitions of August 5, 2020; Member Loughridge seconded; **Motion carried unanimously.**

### Other Business

Director Tsujii provided an overview of the purchase process and requirement for the Board to take action to approve the acquisition of the new voting equipment. Mr. Tsujii addressed the process for the State Board's approval of ES & S's requested modification, noting the modification is necessary due to ES & S having insufficient stock of prior model and that the modification is pending administrative approval. Director Tsujii stated that the modification with the software component would be at no additional cost. Member Russell moved to approve the purchase of the new equipment; Secretary Durrah seconded; **Motion carried unanimously.**

Director Tsujii stated that the old Kernersville Library will be leased out; however, Deputy Director Bobadilla had communication with the New Kernersville Library and they would be willing to allow the Board of Elections to use the new space. Member Jourdan moved to approve the use of the new Kernersville Library space; Member Loughridge seconded; **Motion carried unanimously.**

Mr. Tsujii announced that Malik Williams was hired for the full-time Office Assistant position.

### Closed Session (if necessary)

Secretary Durrah moved for the Board to go into closed session citing GS 143 § 318.11(a)(6) to consider the qualifications, competence, performance, or condition of appointment of a public officer or employee or prospective public officer or employee. The Board to adjourn immediately following

closed session; Member Loughridge seconded; Motion carried unanimously. Board entered closed session at 5:30 p.m.

**Adjournment**

Board meeting adjourned at 6:15 p.m. following closed session.

Approved:

s/ Susan Campbell  
Chair

s/ Robert Durrah  
Secretary

s/ Stuart Russell  
Member

s/ John Loughridge  
Member

s/ Catherine Jourdan  
Member