

FIRE DEPARTMENT



Daniel L. Ozimek
Emergency Services Director

Fireworks Check List

The following information must be completed and submitted with permit application two weeks prior to shoot so proper permission and review can be performed.

Fireworks Requirements	Yes	No	N/A	Comments
Valid North Carolina OSFM issued license. Please provide a copy of the license to the Fire Marshals Office prior to shoot				
Assistant Operators must have OSFM certification or will be subject to testing on site. If they are certified copies of their license must be submitted to the Fire Marshals Office. We will not accept tests that have been filled out prior to the shoot. The test will be taken in the presence of the Assistant Fire Marshal assigned to your shoot				
ATF license and permit copies provided to Fire Marshals office for each individual working shoot site				
Copy of training and seminars provided to the Fire Marshals office for each individual working shoot site				
Valid certificate of insurance. Forsyth requires a minimum of \$1,000,000 of coverage and Forsyth County must be listed as an additional certificate holder. When shooting on Forsyth County Properties the shooter is required to have automobile liability insurance with a minimum of \$1,000,000 in coverage and Workers Compensation coverage with limits no less than \$100,000 for each accident. Copies are to be provided.				
Address of the shoot site has been verified				
Site plan submitted showing surroundings and buildings, with distances noted on the drawing. Drawing must show the spectator area and the fall out area, and the staging location for the fire department.				
You must notify the local fire department and arrange for them to stand by during the shoot.				
Must have a minimum safe distance for the spectator area of 70' per inch of the largest shell to be shot				
Inventory of all fireworks being brought on site and the order they will be shot				
Fireworks are to be attended at all times once they arrive at site. Does the shooter have provisions for this?				
Fireworks are to remain protected from the weather and kept dry after delivery				
No smoking signs are to be posted at the shoot site, and no smoking is allowed within 25' of the shoot site				
Mortar racks must be designed and braced to prevent tip over during the shoot				
Must have a fire extinguisher onsite once the fireworks arrive. It is preferred that the extinguisher be a water type				
Damaged shells are to be set aside after inspection of personnel performing the shoot				
Anyone onsite at time of shoot must have proper personal protective equipment				
Shooter must have a written plan establishing what actions to take in case a shell fails to ignite, fire, discharge, or fails to function over the fallout area				

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FAA Approval if site is near airport				
Inform Sponsor to warn pilots through issuance of a Notice to airmen(NOTAM)				
Fireworks that are going to be temporarily stored on site during the shoot, shall be stored in ready boxes located upwind and at least 25' away from the mortar placement. They shall also be separated according to sizes.				
No one is to be in the display site that is under the influence of drugs or alcohol. All personnel onsite are to understand this rule.				
Only non-incendive flashlights are allowed in the firing area and ready box area				
Shooter will make sure that there are crowd control measures in place to keep the general public clear of the fallout area				

Actual Measurement of the shoot site _____ Ft. Radius

Largest Shell to be shot _____ In.

Other hazards in the area

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Fireworks Permit Application

Business Name: _____ Phone: _____

Property Owner: _____

Address: _____

Phone: _____ Fax: _____ Email: _____

Shoot Site Address: _____

Person Responsible For Shoot : _____ Phone : _____

Does the shooter have a valid OSFM issued permit? Yes ____ No ____

Date of Shoot : _____ Proposed Rain Date: _____

Please submit a fireworks checklist with this permit. The checklist will have to be submitted for the permit to be valid.

Permit Fee

The permit fee for fireworks is \$50

Signature: _____ Date: _____

Office Use Only

Fireworks checklist submitted Y or N Date Received _____ Approved Y or N

Approved by: _____ Permit # _____ Date Valid : _____

Date: _____ Fee: _____ Cash: _____ Check #: _____ 3/12