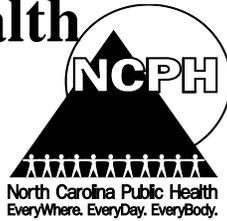


Forsyth County Board of Health



- Mr. J. Phil Seats, R.Ph., MBA, Chair
- Mr. John Davenport, Jr., PE, Vice Chair
- Dr. B. Keith Cash, OD
- Dr. Calvert Jeffers, DVM
- Ms. Amanda Kistler, RN
- Dr. Charles F. Massler, DDS, M.Ed.
- Ms. Heather Parker
- Dr. Scott E. Schroeder, DVM
- Dr. Ricky Sides, DC
- Ms. Gloria D. Whisenhunt, County Commissioner

BOARD OF HEALTH MINUTES March 1, 2017

MEMBERS PRESENT

Mr. J. Phil Seats
Mr. John Davenport
Dr. Calvert Jeffers
Dr. Charles Massler
Ms. Heather Parker
Dr. Scott Schroeder
Dr. Ricky Sides

MEMBERS ABSENT

Ms. Gloria Whisenhunt

GUESTS PRESENT

Ms. Joy Olczak, East Carolina University, School of Nursing

STAFF PRESENT

Mr. Marlon Hunter
Ms. Lorrie Christie
Ms. Glenda Dancy
Ms. Yalonda Galloway
Mr. Tony Lo Giudice
Ms. Marie Moukdarath
Ms. Quintana Stewart
Ms. Ethel Evans
Mr. Daniel Lemons

Call to Order:

On Wednesday, March 1, 2017, the Forsyth County Board of Health held its regularly scheduled monthly meeting in the Boardroom at the Forsyth County Department of Public Health (FCDPH). Mr. J. Phil Seats called the meeting to order at 5:32 p.m.

Consideration of Minutes:

The minutes of the February 1, 2017 Board of Health meeting were reviewed by the Board. Mr. Seats asked for a motion to approve the minutes. Dr. Charles Massler made a motion to approve and Dr. Calvert Jeffers seconded. The rest of the members agreed and the minutes were approved.

Public Comment Section:

Board Members, staff and guests introduced themselves.

Mr. Seats announced that we have two new members who were not able to attend the meeting (Dr. Keith Cash, Optometrist and Ms. Amanda Kistler, RN) - we do not have a physician representative yet.

Health Director's Comments – Mr. Marlon Hunter reported the following:

- Carbon monoxide deaths in North Carolina for 2015 ranged from 27 - 85 years old (of the six unintentional deaths, 3 - were among the summertime; 2 - were in the winter and 1 - was unknown) - as a Public Health Department, we get this type of information and what we think we have a handle on, we do not
- Department managers attended Commissioner Walter Marshall's funeral yesterday
- Ms. Ronda Tatum, Assistant County Manager, presented a document developed by Ms. Jill Moore, Attorney at the UNC School of Government, regarding a consolidated human services merger. A consulting firm has been hired to assess whether or not this needs to be done in Forsyth County. Board members were very engaged and had lots of questions and concerns regarding the possibility of a merger. Dr. Ricky Sides asked if this was the Board's decision or someone else's - Mr. Hunter responded it is the County Commissioner's decision to make. Dr. Jeffers asked of the counties who merged, who decided to stay or go back - Mr. Hunter responded he would find out. Ms. Parker asked how long is the process - Mr. Hunter responded the firm is in the process and he does not know how long. Board members will review the document and express their thoughts and opinions about the issue as a Board. Dr. Massler would like to find out when this will be on the Commissioner's agenda. Mr. Hunter to send the link to the article to Board members as well as the models that can be used in the process.
- Attended the Health Director's meeting in Raleigh last month - they met the new Human and Health Services Director, Dr. Mandy K. Cohen - there was some discussion about health care reform and Medicaid Expansion.
- We hosted Leadership Winston-Salem executives were here last month for Healthcare Day - we had displays setup in the lobby and they learned about our work
- Mr. Hunter reported our fifth flu death in Forsyth County - he will be on the government channel in a few weeks to talk.
- The Assistant Health Director position is to be posted today.
- Hired a Director for Environmental Health - selected Mr. Daniel Lemons

Mr. Lemons introduced himself, saying that he graduated from East Tennessee University and has been here at the Health Department almost 17 years. Mr. Lemons expressed his appreciation to the staff who interviewed him and gave him the opportunity.

New Business:

Mr. Hunter spoke briefly about the budget review process, that it is required every year to get the budget submitted. The Board of Health reviews the budget before it goes to the Board of Commissioners. Mr. Hunter commended Ms. Quintana Stewart and Ms. Marie Moukdarath for their work on the budget - they do a great job every year. The department will have a budget meeting with the County Manager in April before the final approval by the County Commissioners.

FY18 Budget - Ms. Moukdarath gave a very detailed presentation on the department's proposed Fiscal Year 2018 Budget. She started by stating that the mission of the Forsyth County Department of Public Health is to prevent disease and promote a healthy community through regulation, education and partnerships and the vision is to engage community and partner organizations so all residents of our community can achieve optimal health.

Key points highlighted included:

- NC Mandated Public Health Services and Non-Mandated Services
- NC Essential Services for Local Health Departments
- Service Areas Operations

- Revenue - for the proposed FY18 revenue budget there is a \$3.2 million reduction from FY17, mainly due to no longer receiving Kate B. Reynolds funds, Center Point and the County's partnership for mental health services no longer existing, and not receiving Medicaid Cost Settlement monies
- Expenditures - for FY18 proposed expenditure budget there is a \$1,865,000 increase from FY17, 89% of that increase is due to salaries
- Position Requests - presented to the Board at the January meeting

Mr. Seats asked how much increase in revenue had there been for the Dental Center and Ms. Moukdarath responded from January to January, there was a 30% increase in revenue. Mr. Hunter added the Dental Center is doing wonderfully and we now have our second dentist, Dr. Lee.

Mr. Seats asked for a motion to approve the proposed FY18 budget. Dr. Sides made a motion to approve and Mr. John Davenport seconded. All the members approved the proposed FY18 budget (copy of detailed report on file in the Administrative Binder).

Fee Schedule - Ms. Stewart presented the proposed FY2018 fee schedule (effective on July 1, 2017) to the Board, which is presented each year for the Board's approval. Ms. Stewart stated the purpose of charging fees is to increase resources and use them to meet residents' needs in a fair and balanced way. They are necessary to help cover the full cost of providing recommended and needed health services - fee amounts are set, as much as possible, based on real cost of providing the service.

Ms. Stewart talked about the methodology and how we set our fees (determine the costs for performing the service; determine the Medicaid rates; set the fee; and sliding fee scales). She added the Medicaid Reimbursement Rate is looked at and the schedule is compared to other County Health Departments in the State. This year the comparison was made to Surry, Guilford, Davie and Person counties. The department will apply the Federal Poverty Level Scale (101% to 250%) as required by the NC Division of Public Health for all Family Planning Services.

Ms. Stewart reported that the current Medicaid rates for the Cleveland Avenue Dental Center were determined for each procedure - the proposed fees were set using the average fee for dental services in zip code 27101 and the Medicaid rate for each procedure. A sliding fee scale will be applied to the final fee schedule (copy of detailed report on file in the Administrative Binder).

Mr. Seats asked for a motion to approve the proposed 2017-2018 fee schedule. Dr. Massler made a motion to approve and Dr. Sides seconded. All the members approved the proposed 2017-2018 fee schedule.

Old Business:

Committee Reports:

Adjourn:

Mr. Seats asked for a motion to adjourn. Dr. Massler made a motion to adjourn, Mr. Davenport seconded and the rest of the Board members agreed. The meeting adjourned at 6:54pm.



Marlon B. Hunter
Secretary to the Board
MBH/lgc