

FORSYTH COUNTY

BOARD OF COMMISSIONERS

MEETING DATE: AUGUST 11, 2014 AGENDA ITEM NUMBER: 6

SUBJECT: RESOLUTION AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS TO RECEIVE GRANT FUNDS FROM THE KATE B. REYNOLDS CHARITABLE TRUST TO SUPPORT THE CONTINUED OPERATION OF THE CLEVELAND AVENUE DENTAL CLINIC (FORSYTH COUNTY DEPARTMENT OF PUBLIC HEALTH)

COUNTY MANAGER'S RECOMMENDATION OR COMMENTS: Recommend Approval

SUMMARY OF INFORMATION:

On May 12, 2014, the Forsyth County Board of Commissioners authorized the Forsyth County Department of Public Health to submit an application to the Kate B. Reynolds Charitable Trust (KBR Trust) for grant funds to support the continued operation of the Cleveland Avenue Dental Clinic. The grant application requested \$350,000 over a three (3) year period.


On July 25, 2014, the Public Health Department received a letter from KBR Trust, awarding a grant of \$964,560 over 24 months. The grant award includes \$50,000 for indirect expenses.

The grant will be disbursed quarterly beginning August 1, 2014 for a total grant award of up to \$536,012 (\$134,003 per quarter) for FY 2014-2015 (Year 1). For Year 2, grant funds will be disbursed beginning August 1, 2015 for a total grant award of up to \$428,548 (\$107,137 per quarter) for FY 2015-2016. The grant funds are disbursed based on an analysis of expenditures. Year 1 of the business plan anticipates using the majority of the grant funds to offset personal services expenditures for the Dental Clinic. In addition, although the award letter stated that funds will be disbursed over a two year period, KBR Trust has committed that if all of the grant funds are not expended over the two year period, the Public Health Department may extend the use of the funds until they have been expended. This could represent enough funds to support the Clinic for 2 1/2 to 3 years rather than 2 years.

One condition of the grant award is that a Grant Monitoring Committee be established to monitor and assess the ongoing status of the grant. The committee will consist of representatives from the Department of Public Health, KBR Trust, and a dental consultant from DentalQuest.

The FY 2014-2015 Public Health Department budget includes \$350,000 of anticipated revenue from the KBR Trust. At this time, a Budget Ordinance Amendment is unnecessary due to the ongoing vacancy of six (6) positions within the Clinic, including the Dental Clinic Director and Dentist. Therefore, the amount currently budgeted for FY 2014-2015 may be sufficient for this fiscal year.

ATTACHMENTS: YES NO

SIGNATURE:  DATE: August 6, 2014
COUNTY MANAGER

**RESOLUTION AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS TO
RECEIVE GRANT FUNDS FROM THE KATE B. REYNOLDS CHARITABLE TRUST
TO SUPPORT THE CONTINUED OPERATION OF
THE CLEVELAND AVENUE DENTAL CLINIC
(FORSYTH COUNTY DEPARTMENT OF PUBLIC HEALTH)**

WHEREAS, on May 12, 2014, the Forsyth County Board of County Commissioners authorized the Forsyth County Department of Public Health to submit a grant application to the Kate B. Reynolds Charitable Trust to support the continued operation of the Cleveland Avenue Dental Clinic; and

WHEREAS, on July 25, 2014, the Forsyth County Department of Public Health received a letter from the Kate B. Reynolds Charitable Trust awarding a grant in the amount of \$964,560 (over 24 months), including \$50,000 for indirect expenses; and

WHEREAS, the Kate B. Reynolds Charitable Trust will disburse grant funds quarterly beginning August 1, 2014 for a total grant award of up to \$536,012 (\$134,003 per quarter) for FY 2014-2015 (Year 1) and up to \$428,548 (\$107,137 per quarter) for FY 2015-2016 (Year 2); and

WHEREAS, one condition of the grant award is that a Grant Monitoring Committee be established to monitor and assess the ongoing status of the grant, which committee will consist of representatives from the Department of Public Health, KBR Trust, and a dental consultant from DentalQuest;

NOW, THEREFORE, BE IT RESOLVED by the Forsyth County Board of Commissioners that the Chairman or County Manager and Clerk to the Board are hereby authorized to execute the necessary documents, on behalf of Forsyth County, and for the benefit of the Department of Public Health, to receive grant funds in the amount of \$964,560 from the Kate B. Reynolds Charitable Trust, to support the continued operation of the Cleveland Avenue Dental Clinic, subject to a pre-audit certificate thereon, by the Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this 11th day of August 2014.

**KATE B. REYNOLDS
CHARITABLE TRUST**

128 Reynolda Village
Winston-Salem, NC 27106-5123
phone: 336.397.5500 fax: 336.723.7765
toll free: 800.485.9080 www.kbr.org

July 22, 2014

Mr. Marlon B. Hunter, Health Director
Forsyth County Department of Public Health
PO Box 686
Winston-Salem, NC 27102-0686

Dear Marlon:

Congratulations. The Corporate Trustee of the Kate B. Reynolds Charitable Trust approved a \$914,560 grant for operating support to stabilize and sustain a community dental clinic that serves financially needy children and adults in Forsyth County as described in your application. Additionally, \$50,000 was approved for indirect expenses for a total grant of \$964,560.

Due to the current operating status of the existing dental clinic and because of the expanded approaches to patient services included in your grant application, the Trust will pay the grant proceeds on a quarterly basis. The first year total grant amount of \$536,012 will be paid at \$134,003 per quarter beginning August 1, 2014. The second year grant amount of \$428,548 will be paid at \$107,137 per quarter beginning August 1, 2015. All payments will be based on the results of analysis of expenditures to date. Also due to the significance and complexity of this grant the Trust would request that a "grant monitoring committee" be established to monitor and assess the ongoing status of the grant. The committee will consist of representatives from the Department of Public Health, the Trust, and dental consultant from DentaQuest. Composition of the committee may be adjusted as needed upon agreement of both the Trust and the Health Department.

The grant will be paid over 24 months. All payments will be subject to the availability of funds.

The first-quarterly payment will be made when you are ready to utilize the funds. Subsequent quarterly payments will be made upon receipt and satisfactory review of previous expenditure and progress reports. These reports will be based on the information presented in your application. Appropriate report forms are available through our website.

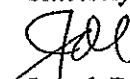
Your grant number is 2014-186. Please refer to this number in all communication regarding this award.

To accept this grant, your board chair must sign and date the attached acceptance statement and return it to me by July 25, 2014.

We may wish to include your grant award in press releases prior to the publication of our Annual Report. If this is not satisfactory with you, please let us know when you return the acceptance statement. You may publicize the grant in any manner you feel appropriate. Please incorporate the enclosed information about the Trust in your publicity.

We are looking forward to participating in this important program and wish you and your associates much success.

Sincerely,


Joseph D. Crocker, Director
Poor and Needy Division
(336) 397-5503
JDC:dbh
Enclosure

cc: Linda L. Petrou, Board Chair
Allen J. Smart, Vice President of Programs, Kate B. Reynolds Charitable Trust
Robert Whitwam, Administrator

*Marlon + Rob,
Thanks for your hard
work on this grant and it
represents your commitment
to serve the disadvantaged
community.*
JDC

Better Life... Better Health... A Better North Carolina