FORSYTH COUNTY

BOARD OF COMMISSIONERS

MEETING DATI	E:	February 9, 2015	AGENI	DA ITEM NUMBER:	7-A&B
SUBJECT:	A.	RESOLUTION AUTHOR DOCUMENTS TO RECE CAROLINA DEPARTME DIVISION OF PUBLIC H DISEASE BRANCH, TO ASSESSMENTS PROGI OF PUBLIC HEALTH	IVE GRANT FUNC NT OF HEALTH A EALTH, EPIDEMIC SUPPORT THE R	OS FROM THE NORT AND HUMAN SERVIC OLOGY/COMMUNIC EFUGEE HEALTH	EES, ABLE
	B.	AMENDMENT TO THE F APPROPRIATE GRANT DEPARTMENT OF HEA PUBLIC HEALTH, EPID TO SUPPORT THE REF THE FORSYTH COUNT	FUNDS FROM TH LTH AND HUMAN EMIOLOGY/COM! UGEE HEALTH A	HE NORTH CAROLIN SERVICES, DIVISION MUNICABLE DISEAS SSESSMENTS PRO	NA ON OF SE BRANCH GRAM OF
		(FORSYTH COUNTY DE	PARTMENT OF P	PUBLIC HEALTH)	
COUNTY MA	٩NA	GER'S RECOMMENDAT	ION OR COMMEN	ITS: Recommend A	pproval
SUMMARY	OF I	NFORMATION:			•
Health has Department Department of there are a	bee of s R con any	ealth Services Administration awarded an additional Health and Human Sefugee Health Assessme ducts an initial health assesommunicable diseases of resettlement and achieving	\$2,680 in grant fu Services (NCDHH nts Program. Und essment of newly a of public health con	ands from the North IS) to support the der this Program, the arrived refugees to de neern or any health co	Carolina Health e Health etermine
Additional fu	ınds ngua	will be used to offset stage interpretive services a	aff salary and ber	nefits. Funds may b	
		\$2,680 in one-time fund n June 30, 2015.	ing will support R	efugee Health Asse	ssments
ATTACHME	NTS:	X YES	NO		
SIGNATURE	;	J Dudly Wate	siji, colh	DATE: <u>Februar</u>	y 5, 2015

RESOLUTION AUTHORIZING EXECUTION OF NECESSARY DOCUMENTS TO RECEIVE GRANT FUNDS FROM THE NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES, DIVISION OF PUBLIC HEALTH, EPIDEMIOLOGY/COMMUNICABLE DISEASE BRANCH TO SUPPORT THE REFUGEE HEALTH ASSESSMENTS PROGRAM OF THE FORSYTH COUNTY DEPARTMENT OF PUBLIC HEALTH (FORSYTH COUNTY DEPARTMENT OF PUBLIC HEALTH)

BE IT RESOLVED by the Forsyth County Board of Commissioners that the Chairman or County Manager and the Clerk to the Board are hereby authorized to execute, on behalf of Forsyth County and its Department of Public Health, an agreement to receive grant funds to support the Refugee Health Assessments Program of the Forsyth County Department of Public Health in the amount of \$2,680 from the North Carolina Department of Health Human Services. Division **Public** and of Health, Epidemiology/Communicable Disease Branch, subject to a pre-audit certificate thereon, by the Chief Financial Officer, if applicable, and approval as to form and legality by the County Attorney.

Adopted this the 9th day February of 2015.

FORSYTH COUNTY, NORTH CAROLINA AMENDMENT TO FY 2014-2015 BUDGET ORDINANCE

FROM: BUDGET & MANAGEMENT MEETING DATE: February 9, 2015

EXPLANATION:

The Personal Health Services Administrative Service Area of the Forsyth County of Public Health has been awarded an additional \$2,680 in grant funds from the North Carolina Department of Health and Human Services (NCDHHS) to support the Health Department's Refugee Health Assessments Program. Under this Program, the Health Department conducts an initial health assessment of newly arrived refugees to determine if there are any communicable diseases of public health concern or any health conditions that may impede resettlement and achieving self-sufficiency.

Additional funds will be used to offset staff salary and benefits. Funds may be drawn down for language interpretive services and health/medical assessments for clients not eligible for Medicaid.

The additional \$2,680 in one-time funding will support Refugee Health Assessments Program through June 30, 2015.

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF FORSYTH COUNTY THAT THE 2014-2015 BUDGET ORDINANCE IS HEREBY AMENDED AS FOLLOWS:

INCREASE:

SECTION 1. REVENUES

GENERAL FUND

PUBLIC HEALTH (376024-1570)

\$2,680

INCREASE:

SECTION 2. APPROPRIATIONS

GENERAL FUND

PUBLIC HEALTH (376024-2000)

\$2,680

NATURE OF TRANSACTION:

[X] Additional Revenue Available

Transfer within Accounts of Same fund

Same lund

() Other:

APPROVED BY BOARD OF COUNTY COMMISSIONERS AND ENTERED ON MINUTES DATED _____AGENDA ITEM NUMBER _____

Division of Public Health Agreement Addendum FY 14-15

BY:	
County Manager	

Page 1 of 5

E and Court Developer (Chall's Hadd	Enidential and Communicable Dissess
Forsyth County Department of Public Health Local Health Department Legal Name	Epidemiology/Communicable Disease DPH Section/Branch Name
	Jennifer Morillo, 919-733-7286 ext. 112
583 Refugee Health Assessments	jennifer.morillo@dhhs.nc.gov
Activity Number and Description	DPH Program Contact (name, telephone number with area code, and email)
12/1/2014 - 5/31/2015	<u> </u>
Service Period	DPH Program Signature Date (only required for a <u>negotiable</u> agreement addendum)
1/1/2015 – 6/30/2015	
Payment Period	
Original Agreement Addendum Agreement Addendum Revision # (Please do no	ot put the Budgetary Estimate revision # here.
migration. Refugees arrive to North Carolina from arriving from Burma (999), Bhutan (579), and Irac are at an increased risk for many diseases, both interactive U.Sborn population. Tuberculosis, parasit common issues seen in newly arrived refugees. The primary goal of the North Carolina Refugee Finewly arrived refugees that could pose a threat to presettlement of the refugees are promptly identified health assessments provided to refugees in their control of the refugees are promptly identified the season of the refugees are promptly identified the refugees are promptl	uted to circumstances such as war, trauma, and forced in all around the globe, with the largest numbers (419). Depending on their country of origin, refugees fectious and noninfectious, not commonly seen in the tes, and incomplete vaccinations are some of the most. Health Program is to ensure that health problems of public health or interfere with the effective d and treated. Health problems are identified through punty of resettlement.
	refers to all the following federal immigration ban/Haitian entrants (including Cuban/Haitian qi & Afghan Special Immigrants.
public health concern and any health conditions th	after arrival to identify any communicable diseases of at might impede resettlement and achieving self-tification of health conditions, preventing the spread
Health Director Signature (use blue ink)	Date / / 12/15

of communicable diseases, and referral to health providers for further medical evaluation, treatment and follow-up care. Refugee Health Program funds are provided to local health departments with significant numbers of refugee arrivals (1) to assist with administrative costs associated with providing refugee health assessments and (2) to assist with costs to provide this service to eligible clients not covered for medical screening by any medical program or insurance.

III. Scope of Work and Deliverables:

Forsyth County is one of the top eight refugee resettlement counties, with each receiving about 60 to 740 arrivals each year. Forsyth County anticipates screening approximately 60 new refugee arrivals for State fiscal year 2014–2015.

The Local Health Department shall meet the following program requirements to ensure new refugee arrivals have access to timely assessments based on North Carolina Refugee Health Program guidelines provided in the *Technical Guidance for Local Health Departments* document.

The Local Health Department shall:

- 1. Designate a Refugee Health Liaison to coordinate refugee health assessments and for whom local refugee resettlement agencies may contact to schedule appointments.
- 2. Upon request of the North Carolina Refugee Health Program, complete and submit an Annual Refugee Health Assessment Survey by the requested due date.
- 3. Inform the North Carolina Refugee Health Program if there are any changes of key refugee health staff within one month of the change.
- 4. Inform newly arrived refugees in the county about availability of the assessment services and schedule assessment ideally within 30 days but no later than 90 days after arrival or eligibility. Exams must be completed within 90 days to assure reimbursement through Medicaid or Refugee Medical Assistance (RMA) [http://www.ncdhhs.gov/dma/mp/1d1.pdf].
- 5. Provide the assessment based on NC Refugee Health Assessment Protocol guidelines as well as Center for Disease Control (CDC)

 [http://www.cdc.gov/immigrantrefugeehealth/guidelines/domestic/domestic-guidelines.html] and the Office of Refugee Resettlement (ORR) recommendations. The assessment includes a Communicable Disease Screening and a Physical Exam. The Local Health Department shall, at minimum, provide the communicable disease portion of the assessment. If the Local Health Department cannot provide the physical exam portion, the refugee must be referred by the Local Health Department to a private clinic/physician (preferably to a medical home) for the physical exam. (If the Local Health Department does not provide the physical exam portion of the assessment, it is not eligible to bill Medicaid/RMA for the complete refugee health assessment.)
 - a. The Communicable Disease portion of the assessment should include the following: history review, vaccination assessment and update, Tuberculosis screening, Hepatitis B testing, HIV testing, Syphilis testing (adults), Hepatitis C testing (for those with risk factors), Chlamydia testing (women <25 years) and Gonorrhea (if indicated).
 - Some Local Health Departments may also be able to provide: intestinal and tissue invasive parasite testing, malaria testing, pregnancy testing (for females of childbearing age), and blood lead level testing (for children 6 months to 16 years); however these are not required as part of the Communicable Disease portion, especially if private providers serving refugees in the community are able to provide them as part of the Physical Exam portion.
 - b. The Physical Exam portion of the assessment should include the following: history review, physical exam and review of systems, CBC with differential, glucose and serum chemistries,

urinalysis, cholesterol screening (according to guidelines), pregnancy testing (for females of childbearing age), intestinal and tissue invasive parasite testing, malaria testing, blood lead level testing (for children 6 months to 16 years), and newborn screening testing (within first year of life).

- 6. Use a qualified and language-appropriate interpreter for clinical encounters. Telephone interpretation may be appropriate.
- Provide culturally- and linguistically-appropriate health education based on individual refugee's needs and risk factors.
- 8. Provide treatment or referral, if necessary, for Class A or B conditions, tuberculosis and other communicable diseases within 30 days of arrival or 14 days of domestic diagnosis. Provide follow up care or referral(s) for any conditions identified in the health assessment. Conditions of public health concern must be followed up within 14 days.
- 9. Provide vaccination assessment and upgrades based on the North Carolina and the CDC's Advisory Committee on Immunization Practices (ACIP) immunization guidelines. CDC's refugee-specific guidelines should be encouraged and considered [http://www.cdc.gov/immigrantrefugeehealth/guidelines/domestic/immunizations-guidelines.html] along with the requirements for refugees applying for permanent United States residency [http://www.cdc.gov/immigrantrefugeehealth/exams/ti/civil/vaccination-civil-technical-instructions.html]. Serological testing may be an acceptable alternative.
- 10. Refer or link refugees to a primary care facility or provider for on-going follow-up and treatment.
- 11. Ensure that the primary care facility or provider receives the results of the overseas medical screening and the results of the domestic medical screening/refugee health assessment.
- 12. Complete the Refugee Health Data Collection Form for each refugee arrival.
- 13. Allow key refugee health staff to: attend trainings and conferences sponsored by the North Carolina Refugee Assistance Program and the North Carolina Refugee Health Program; meet regularly with voluntary resettlement agencies to coordinate local refugee services; and attend at least one North Carolina Refugee Advisory Council meeting.
- 14. Not assess the refugee any fees for this screening if provided within 90 days of the date of their arrival into the United States. If the refugee fails to schedule and attend screening appointments within 90 days after entrance into the United States and does not already have approved insurance such as Medicaid or RMA, the refugee should be notified of any possible fees before the service is provided. Public funds may be used if the refugee is eligible for selected screening due to individual or group risk factors.
- 15. Maintain a copy of the client's U.S. Customs and Border Protection's Form I-94 or other documentation demonstrating a client's eligibility for this service [see Division of Social Services Refugee Assistance Manual at http://info.dhhs.state.nc.us/olm/manuals/dss/ei-80/man/].
- 16. Contact the NC Refugee Health Program if a client's eligibility for service is unknown.

IV. Performance Measures/Reporting Requirements:

The North Carolina Refugee Health Program and the Local Resettlement Agencies notifies the Local Health Department about new refugee arrivals needing health assessments.

The Local Health Department shall:

1. Inform at least 95% of refugee arrivals within 30 days, in their own language, regarding the availability, importance, and content of the health screening.

- 2. Initiate care for at least 60% of refugee arrivals within 30 days for a health screening based on the NC Refugee Health Protocol.
- 3. Initiate care for at least 95% of refugee arrivals within 90 days for a health screening based on the NC Refugee Health Protocol.
- 4. Provide treatment for at least 80% of refugee arrivals for any conditions of public health concern within 14 days of diagnosis and provide treatment or make referral for other health conditions identified during the health screening.
- 5. Document and include in their submitted reports to the North Carolina Refugee Health Program about the efforts they have made to contact and schedule each new refugee arrival and if the refugee refuses assessment services. For instances where the refugee is found to not reside in their jurisdiction, the Local Health Department shall report to the North Carolina Refugee Health Program about the residency status as soon as possible but no later than 10 days after the determination was made.
- 6. Provide to the North Carolina Refugee Health Program an invoice for interpreter expenses by end of the month for which an expenditure report is submitted. The invoice must include the refugee's last name, first name, date of birth, alien number, date of arrival/eligibility into the United States, date service initiated, parts of refugee health assessment completed, and cost for interpretation.
- 7. Provide to the North Carolina Refugee Health Program an invoice for refugee health assessment expenses by end of the month for which an expenditure report is submitted. This is for refugees that have applied for Medicaid and RMA, but are not covered for medical screening by any other medical program. The invoice must include the refugee's last name, first name, date of birth, alien number, date of arrival/eligibility into the United States, date service initiated, date service completed, and cost for assessment.
- 8. Provide the findings/results of the refugee health assessment to the North Carolina Refugee Health Program by the end of the month following the month that the expenditure report and invoice of expenses were submitted using the Data Collection Form. Example: Exam provided September 10, expenditure report submitted by October 20, invoice submitted by October 31, results due by November 30. Exceptions can be given when all findings/results are not available by the due date. Exception requests can be sent to the North Carolina Refugee Health Program through email or fax; however results must be submitted within 90 days of the exam.

Currently these reports can be submitted either on paper (through fax or mail) or electronically (through encrypted email). However, the North Carolina Refugee Health Program is updating the Data Collection Form on a new version of EpiInfo and obtaining encrypted email certificates. Once the new technology is made available to Local Health Departments, the Local Health Department will have 30 days to update their EpiInfo systems as all reports will need to be sent electronically via encrypted email. At that time, paper reporting will no longer be accepted.

V. Performance Monitoring and Quality Assurance:

Performance will be monitored through monthly reports, monthly telephone or email contact, and site visits as warranted, and by NC Refugee Advisory Council input.

If performance is below expectations, the Program may request a corrective action plan. Funding may be reduced if performance does not improve.

In the event that there is a delay longer than 90 days in which the Local Health Department provides refugee health assessments, or if the number of refugee arrivals to a particular county decreases by more than 10% of the anticipated number during the Service Period of 8/15/2014 -5/31/2015, funds may be reverted and redistributed if another county or counties which are experiencing an increase in refugee arrivals and refugee health assessments. So while not necessarily an indicator of inadequate performance, a Local Health Department's inability to spend allocated funds may result in an assessment and potential recall of funds for re-allocation to other local health departments, if needed.

VI. Funding Guidelines or Restrictions: (if applicable)

- 1. Refugee health funds are directly related to the number of eligible clients served and to what extent they are served. Funds may not be drawn down except according to the following guidelines:
 - a. Refugee Health Medical Screening Administration (RCC 810A and 810B):
 - A once-in-a-lifetime amount of \$57 per eligible client for language interpretation for the Communicable Disease portion of the refugee health assessment and any followup.
 - ii. A once-in-a-lifetime amount of \$57 per eligible client for language interpretation for the Physical Exam portion of the refugee health assessment and any follow-up.
 - b. Refugee Health Medical Screening (RCC 811A and 811B): A once-in-a-lifetime amount of \$400 for refugee health assessment services provided to an eligible client that has applied for, but not been found eligible for, Medicaid nor Refugee Medical Assistance, and who is not covered for medical screening by any other medical program or insurance. [The Local Health Department is encouraged to contact the Program when there may be a client in this situation.]
- 2. These funds are not available for any otherwise eligible client that has been in the United States for more than eight months or when it has been more than eight months since the date of final grant of asylum or date of certification for trafficking victims.
- 3. Funds should not be requested if another source of funding is available to cover the expenses such as Medicaid, state or local public health programs, and/or other non-Refugee Medical Assistance resources. Funds should not be requested if another entity is providing the service at no charge to the Local Health Department.

Allocation Page For Fiscal Year:14/15 Estimate Number: 3 Walting for Program Admin Approval

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PENDER		T	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,00	·· '· (11.
PERSON .	_1	J	\$0.00	\$0,00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1
PITT		1	\$0.00	\$0.00	\$0.00	\$0,00	\$0.00	\$0.00	\$0.00	(0.00	\$13,00	\$1 .
RANDOLPH		1	\$0.00	\$0,00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0,50	ŅL.
KICHMOND			\$0.00	\$0,00	\$0.00	\$1,00	\$2.00	\$0.00	\$0.00	\$0.00	\$0.60	\$0.
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0,00	\$0.00	\$0,00	\$0,

	l an and	\$0.00	\$0.00]	44	_			_		
PROCESINGHAM	\$0.00	******	9430	\$0.00	\$0.00Î	\$0.00]	\$0.00	\$0.00	\$0.00	. 40,0
4 ROWAN	10.00	\$0.00	\$2,00	\$0,00	\$0.00	10,00	\$0.00	\$0.00	\$0.00	\$0,0
5 R-P-M	\$2.00	\$0.00	90.00	\$0.00	\$0,00	10.00	10.00	\$0.00	\$0.00	\$0.
2 SAMPSON	\$0.00	\$0.00	\$0.00	\$0,00	\$1.00	\$0,00	\$0.00	\$0.00	40.00	10.
GCOTLAND	\$0.00	\$0.00	\$0.00	60.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0,
LETANLY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.
STOKES	40.00	\$0.00	\$0.00	\$0.00	\$0.00	10.00	\$0.00	\$0,00	\$0.00	\$0.
SURRY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.
FWAIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	10.00	\$0.00	\$0.00	\$0.00	10.
TOE RIVER	\$0.00	\$0.00	\$0.00	(0.00	\$0.00	\$0.00	\$0.00	\$0.00	40.00	\$0.
TRANSYLVANIA	00.00	\$0.00	\$0,00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
MOTHU	\$0,00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0,
WAKE	\$0.00	\$0.00	\$0.00	80.00	\$0.00	10.00	\$0.00	\$0.00	\$0.00	
WARREN	\$1.00	\$0,00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			\$30,022
WAYNE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$9.00	\$12. 1
WILKES	\$0,00	\$0.00	\$0.00	\$0.00)	\$0.00	\$0.00			\$0.00	\$0,1
WILEON	\$0.00	\$0,00	\$0.00	1000	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	40.
YADKIN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00	\$6.1
			\$0.00				\$0.00	\$0.00	\$0.00	\$0.0
Totals	. · ·		<u></u>	(2,281.00)	\$0.00	\$0.00	\$0.00	\$450.00	\$2,EE0.00	
Signature and Date - DPH		rator	<u></u>	·		Agres	4800	·	: :	
Signature and Date - DPH	Program Administ	rator	<u></u>	·			******	***************************************	***************************************	
Signature and Date - DPH	Program Administration	CUL.	<u></u>	1-14-			hi		_ N/	101/10

Contract #2015-0318-00: NCDHHS - Refugee Health Assessments (Activity 583)

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

1/28/2015

Bare 1, Juhn.
Director of Finance

Date