



FORSYTH COUNTY BOARD OF ELECTIONS

Meeting Agenda

September 28, 2021 – 5 p.m.

Forsyth County Government Center- Second Floor Cooper-Cardwell Board Room

Board meetings are open to public in- person and virtually. In-person attendees will be required to wear a mask in accordance with the Forsyth County COVID-19 protocols.

1. Meeting Called to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Comments

If you wish to speak, please complete the public comment card if attending in-person. If attending the meeting online, please [Click Here](#) at 4:45 pm on the day of the meeting and inform the Board Clerk. You will be recognized to speak during the public comment period. The Chairperson will also ask for any additional speakers before the meeting is called to order.

5. Approval of Precinct 202 Polling Place Location
6. Approval of Polling Place Facility Fee
7. Appointment of Precinct Officials
8. Approval of Election Night Procedures and Oath
9. Approval of Absentee Disposition Guidelines
10. Approval of Meeting Minutes
11. Other Business
12. Closed Session (if necessary)
13. Adjournment

FORSYTH COUNTY BOARD OF ELECTIONS

Meeting Minutes

September 28, 2021 – 5:00 p.m.

Meeting Called to Order

A regular meeting of the Forsyth County Board of Elections was called to order in the second floor Board room on Tuesday, September 28, 2021 at 5:00 p.m., Chairperson Durrah presiding.

Board Members in attendance: Chairperson Robert Durrah, Secretary Catherine Jourdan, Member Chad Doomy, Member Alfred Harvey, Member Adam Draper

Staff Members in attendance: Director Tim Tsujii, Deputy Director Michelle Bobadilla, Adam Clark, Danielle Malone and Kimberly Stuck

Pledge of Allegiance

Chairperson Durrah led the Pledge of Allegiance.

Moment of Silence

Chairperson Durrah led a moment of silence.

Public Comments

Chairperson Durrah called for public comments; none provided.

Approval of Precinct 202 Polling Place Location

Deputy Director Bobadilla presented the location for the new Precinct 202 – North Point Baptist Church to the Board for approval. Secretary Jourdan moved to approve Precinct 202 – North Point Baptist Church, Member Doomy seconded; **Motion carried unanimously.**

Approval of Polling Place Facility Fee

Deputy Director Bobadilla presented the privately owned polling places requesting a facility fee increase to the Board for review and approval; Precinct 133 – Shiloh Lutheran Church, Precinct 033 - St. Andrews Presbyterian Church, Precinct 207 – New Hope United Methodist Church, Precinct 503 – Trinity Moravian Church, Precinct 606 – Konnoak Hills Methodist Church, Precinct 092 – Macedonia Baptist Church, and Precinct 055 – Holy Family Catholic Church. Member Harvey moved to approve the fee increases for the presented polling places; Secretary Jourdan seconded; **Motion carried unanimously.**

Appointment of Precinct Officials

Ms. Malone presented the Board with changes to the Precinct Official appointments: Ms. Apple to replace Mr. Hogan as Judge at Precinct 015 – Southeast Middle School; Ms. Leroy to be moved to assistant, and Ms. Schofield to be placed as Judge for Precinct 061 – Paddison Memorial Library; Mr. Covington to replace Ms. Glover at Precinct 072 – Southwest Elementary School; Ms. Dorsett to be moved to an Emergency Official, Ms. Winfrey to replace Ms. Dorsett as Judge at Precinct 091 – Tobaccoville Community Center; Ms. Kennedy to replace Ms. Watson as Judge at Precinct 606 – Konnoak Hills Methodist Church; and Mr. Adams to fill the open Help Desk Official position at Precinct 705 – Forsyth Technical Community College West Campus. Member Doomy moved to approve the Precinct Official changes as presented; Member Harvey seconded; **Motion carried unanimously.**

Approval of Election Night Procedures and Oath

Director Tsujii presented the Board with changes to the election night return procedures as well as an Oath for the Election Night Return Official for review and approval. In addition, he provided insight about the election night process explaining how the Election Night Return Official would expedite the return of the media bag as well as enable the Chief Judge to complete the close of the polling location without delaying the delivery of the results to the Board of Elections. The Chief Judge will continue to be responsible for returning the other required items as well as tasked with returning the second results tape to the Board of

Elections on election night.; Member Doomy moved to approve the change on the election night return procedures and the Oath for the Election Night Return Official; Member Harvey seconded; **Motion carried unanimously.**

Approval of Absentee Disposition Guidelines

Director Tsujii presented the Board with the updated Absentee Disposition Guidelines for review and approval. Member Draper moved to approve the updated guidelines with corrections; Secretary Jourdan seconded; **Motion carried unanimously.**

Approval of Meeting Minutes

Member Draper moved to approve the meeting minutes from August 26, 2021 with a change under agenda item, Approval of Remedies for Absentee Ballots with Deficiencies. Member Harvey seconded; **Motion carried unanimously.**

Other Business

Chairperson Durrah called for other business; none provided.

Closed Session (if necessary)

Chairperson Durrah called for closed session; none provided.

Adjournment

Member Doomy moved to adjourn the Board meeting; Member Harvey seconded; **Motion carried unanimously.** Meeting adjourned at 5:52 p.m.

Approved:

s:/Robert Durrah, Jr.
Chairperson

s:/Catherine Jourdan
Secretary

s:/Chad Doomy
Member

s:/Alfred Harvey
Member

s:/Adam Draper
Member