



**Forsyth County**  
**Animal Control Advisory Board**

**Meeting Minutes**  
**August 19, 2010**

**Lori Sears, Chair**  
**Charles Cahill, Vice-Chair**  
**Bruce Bailiff**  
**Dr. Brad Craig**  
**Toby Cranfill**  
**Marsha Crumpler**  
**Priscilla Ivester**  
**Albert Jacobs**  
**Keith Murphy**  
**Marcia Potter**  
**Joe Redman**  
**Tim Jennings**

**Members Present:**

Lori Sears  
Bruce Bailiff  
Dr Brad Craig  
Charles Cahill  
Toby Cranfill  
Marsha Crumpler  
Priscilla Ivester  
Albert Jacobs  
Keith Murphy  
Marcia Potter

**Staff Present:**

Tim Jennings  
John Day  
Matt Smith  
Yevonne Sanborn  
Kelly Nash

**Call to Order**

The meeting was called to order by Chair Lori Sears at 5:58 P.M. Bruce Bailiff, a new board member representing Winston-Salem was welcomed. As an introduction to Bruce Bailiff, Lori Sears requested that each member of the Board introduce themselves and their representative area.

- *Minutes*

A motion was made by Keith Murphy to approve the June 17, 2010 minutes and seconded by Marcia Crumpler. Minutes were approved.

**Public Comment**

Keith Murphy suggested that a three minute limit be for public comments.

Julie Magness indicated that she had experienced problems searching lost and found pets on the website and asked when a correction could be made.

Mitch Cromer questioned the progress of the tethering ordinance. Lori Sears indicated that she would gather and provide further information at a later date.

**Shelter Operations**

At the request of the Advisory Board, a tour and information relating to shelter operations was provided by Shelter Manager, Matt Smith. In the information session, it was stressed to the Board that FCAC uses an animal evaluation method that is not exclusive, but designed to predict how an animal may adapt to home life and what type of environment the animal may thrive in. The department's holding policy for each animal is driven by intake and the available space needed to give each adoptable animal a chance to be placed in a home or with a rescue group.

A folder containing department literature and a CD containing sources of information training guidelines and other shelter related documents was given to each board member.

The shelter tour consisted of a walk through the following areas and an explanation of the function of each area. The stray cat area was observed and discussed, but not toured.

1. Public Receiving
2. Kennel A, B, C and D
3. Dog Work Area
4. Adoption Dog Area
5. Small Dog Adoption Area
6. Puppy Holding Area
7. Puppy Adoption Area
8. ACO Receiving
9. Tech Room
10. Group Housing
11. Cat Adoption Area
12. Stray Cat Area
13. Assorted Functions

#### **Old Business**

- Lori Sears explained that the board has been approached by the Winston Salem Planning Board's Director Paul Norby requesting recommendations regarding kennel zoning codes. There was general discussion among members. The question of Pet Limits is a Work Plan issue for the Advisory Board. Handouts were given to board members by Pricilla Ivester in opposition regarding pet limitations
- Tim Jennings revisited a few hearing tribunal procedures with the board.
- 2010-2011 Work Plan

Further discussion of the 5 year plan was tabled at this meeting. Strategic Planning will be placed upon the agenda for further discussion at the next advisory board meeting in December.

#### **New Business**

- Tribunal Hearing Dates:  
  
September 16, 2010  
Members that volunteered were: Keith Murphy, Lori Sears, Marsha Crumpler and Charles Cahill  
  
September 24, 2010  
Members that volunteered were: Priscilla Ivester, Dr. Brad Craig, Marcia Potter and Toby Cranfill

#### **Adjourn**

Lori Sears motioned to adjourn the meeting; Keith Murphy seconded the motion. The meeting was adjourned at 7:41 PM.