



Forsyth County Animal Control Advisory Board

March 15, 2018

6:00 PM – 7:30 PM

Forsyth County Animal Control Department
5570 Sturmer Park Circle
Winston-Salem, NC 27105

Priscilla Ivester, Chair
Bill Cowan Vice-Chair
Molly Douglass, DVM
Janice Freeman
Chad Griffin
Sandra Clodfelter
Tara Stebbins
Mitch Cromer
Terry Jessup

Members Present

Tara Stebbins	Bill Cowan
Janice Freeman	Priscilla Ivester
Mitch Cromer	Terry Jessup

Staff Present

David Morris
Scott Bird
Tonya Ward

CALL TO ORDER

- The Advisory Board meeting was called to order at 6:02 pm by Priscilla Ivester. Staff advised that members Molly Douglass and Chad Griffin both called and said they were unable to attend.
- *Approval of meeting minutes November 16, 2017*
MOTION: Janice Freeman made a motion to approve the November 16, 2017 minutes as submitted. The motion was seconded by Bill Cowan and the minutes were approved unanimously.

PUBLIC COMMENT

- There was no public comment

OLD BUSINESS

- ***Implementation of FHS contract***
Lt. Morris stated that the implementation of the contract is going well so far. Both organizations are learning and working together to solve any issues that come up. He stated that both FCAC and FHS staff have been cooperating to ensure a smooth transition. He said he wanted to particularly recognize Shelter Manager Scott Bird for all of his hard work during this process. Priscilla Ivester asked whether the cat kennels have been replaced as was previously discussed. Lt. Morris said that has not been started but hopefully will begin soon. Priscilla Ivester also asked for more information regarding which specific rescue group FHS is working with to transfer cats out of state and requested that Sarah Williams, Executive Director of FHS come to the next meeting to provide more information.
- ***Board member term limits***
Deputy County Manager Damon Sanders -Pratt spoke regarding term limits, he stated any changes to the current policy must go through the County Commissioners. He stated he would discuss the issue further

with County Manager Dudley Watts.

NEW BUSINESS

- ***Board Appointments***

A vote was conducted to determine the Board Chair and Vice Chair for the coming year. Board members voted and results were tallied by staff. Bill Cowan was voted Chair for the coming year and Priscilla Ivester Vice Chair.

- ***Hearing Tribunals and addition of an alternate for hearings***

The docket and panel participants for the Tribunal Hearings in April 2018 was discussed. Staff brought up the fact that recently some hearings have had to be rescheduled due to only having two members present. Discussion of adding an alternate to each date to be available if a member can not make it on the scheduled date. **Terry Jessup made a motion to approve adding an alternate, it was seconded by Janice Freeman and the board unanimously voted to add an alternate.**

- ***Hearing date for written only appeals and Tribunal Member schedule***

Staff proposed adding an additional date in May for written only appeals. **Board members agreed that this was needed and a date of May 24th was added for members to read and decide on written appeals.** The schedule for all hearings through June was reviewed and no changes were made.

- ***Rabies Clinic and S/N Vouchers***

The first Rabies Clinic for 2018 is scheduled for March 24, 2018. At this clinic Spay/Neuter vouchers will also be offered to low income Forsyth County residents for \$10 and FHS will be offering microchips as well for \$10. Staff reported that the event has been promoted on social media as well as the county website and we expect a large turn out.

- ***Monthly Report***

Lt. Morris presented the department monthly statistical report for February 2018. Calls overall are up but response time is going well. He noted that criminal citations have continued to increase and he is pleased with this as it was one of his main goals. He noted that revenue has decreased, but this is largely due to FCAC no longer handling the adoption or redemption of cats and dogs. Lt. Morris noted that we are still working towards implementing the NC Debt Setoff program and we expect this to be in place by April. Lt. Morris brought up the fact that FCAC is working to change the way we compile these statistics due to animals being “double counted” when they are transferred to FHS then transferred back to FCAC for euthanasia. He stated FCAC staff is working on resolving that for future Monthly Reports.

ADJOURN

MOTION: With no further business, Priscilla Ivester asked for a motion to adjourn. Mitch Cromer made the motion, which was seconded by Tara Stebbins. Priscilla Ivester adjourned the meeting at 7:25 pm.