



Forsyth County Animal Control Advisory Board

March 17, 2016

6:00 PM – 7:30 PM

Forsyth County Animal Control Department
5570 Sturmer Park Circle
Winston-Salem, NC 27105

Sandra Averitt, Chair
Tina Sanderford, Vice Chair
Sandra Clodfelter
Thurman Dillon
Molly Douglass, DVM
Janice Freeman
Chad Griffin
Priscilla Ivester
Kay Kincaid
Robert Lakey
Tracey Shifflette

Members Present

Tina Sanderford	Thurman Dillon	Janice Freeman
Sandra Clodfelter	Priscilla Ivester	Koy Kincaid
Tracey Shifflette	Chad Griffin	Robert Lakey

Staff Present

Tim Jennings
Karin Burnette
Scott Bird
Linda Curtis

CALL TO ORDER

- The Advisory Board meeting was called to order at 6:00 pm by Tina Sanderford. Tim Jennings announced that Sandra Averitt and Molly Douglass had both provided notice that they would be unable to attend.
- *Approval of meeting minutes January 21, 2016.*

MOTION: Chad Griffin made a motion to approve the January 21, 2016 minutes as submitted. The motion as seconded by Thurman Dillon and approved unanimously..

PUBLIC COMMENT

- Keith Murphy provided comment on public concerns about the current tethering order. Information was shared from The Winston- Salem Journal showing that 64% of residents are in favor of the code that prohibits tethering as the primary permanent method of confinement of dog.
- Discussion ensued. Priscilla Ivester thinks the community should be educated on the current tethering ordinance. Other board members disagreed, noting that people have already been informed numerous times. Current code guidelines needs to be addressed that people are not tethering 24 hours a day.

MOTION: Robert Lakey made a motion to recommend to the County Commissioners that an anti-tethering ordinance be enacted that would prohibit tethering as the primary, permanent method of confinement of a dog. Janice Freeman seconded the motion. A vote was conducted and the motion passed by majority vote of 5 to 2 with 2 abstaining.

OLD BUSINESS

- ***Rabies Clinic/Spay Neuter Program***

Tim Jennings reported that FCAC vaccinated 277 animals and provided 130 low-cost spay/neuter vouchers to residents of Forsyth county at the Mini-Clinic on Saturday, March 5, 2016. It was a very productive event with a lot of community participation. Jennings thanked Dr. Amy Pugh, who donated her time to provide 3-year rabies vaccinations for county animals. 30% of the vaccines given on March 5 were for 3-year vaccines.

FCAC will hold a second Rabies Clinic & Low-Cost Spay/Neuter Voucher event on Wednesday March 23rd. We are seeking available volunteers to assist us at this event. We will need cashiers, rabies certificate writers, and hosts.

Tim Jennings discussed the Targeted Spay Neuter Program handout in board packets that shows the impact of the clinics vs. intakes at the shelter from 2011-2015. Dogs and cats sheltered have decreased 23% since 2012 as a direct result of spay/neuter vouchers being issued.

Additional Clinics will be held

- July 16th, Saturday AM Clinic
- October 5th, Saturday AM Clinic
- October 22nd, Wednesday PM Clinic

- ***Outreach Summary: Animal Shelter Definitions***

Tim Jennings directed board's attention to the handout in their packets regarding the proposed updates to FCC Chapter 6. He went over the drafted changes noting that full discussion on these can happen at the May 19 Board Meeting.

- ***License Renewal Outsourcing***

Tim Jennings discussed the strategy of outsourcing licensing to Datamax, which will begin in April. Datamax's efforts will free up approximately 2.5 staff members, which will provide an increase in customer service by current administrative staff by allowing for more effective phone message response times.

Karin Burnette discussed how Datamax is a local data entry company that will provide data entry of rabies vaccinations and licensing. She explained how data entry occurs presently at FCAC, including how monthly rabies reports are provided by some area veterinarians but not all. Datamax will also be doing outreach to make contact with all Forsyth County rabies vaccinators including rabies clinics and veterinarians. Last year FCAC mailed out over 46,000 license renewal letters. Datamax will also be sending out renewal letters on behalf of FCAC and also processing payments for license renewals.

NEW BUSINESS

- ***Animal Control Officers***

The 2016-2017 Animal Control Budget includes a request to add 3 additional Animal Care Officer positions. FCAC currently has 10 officers positions. Koy Kincaid asked why only 3 officers. Tim Jennings replied the need is for full-time staff Tuesday through Thursday and middle shift coverage. The last time additional officers were added to the staff was in 2008.

MOTION: Koy Kincaid made a motion to support FCAC's request for 3 additional field services staff. Tracey Shiflette seconded the motion, which passed by unanimous vote.

- ***Hearing Tribunals***

The docket and panel participants for the Tribunal Hearing on April 21, 2016 was discussed. The panel will include Chad Griffin, Robert Lakey and Tina Sanderford. The June 16 panel will be determined once new board member are announced.

- ***Board Member Election***

Tim Jennings reminded the board that memberships will expire May 30, 2016. In May, all board members must reapply. Tim mentioned that members can serve two 2-year terms.

- ***Monthly Report***

Tim Jennings presented the department statistical report. He states that field service calls are down -7.4%. Adoptions and Redemptions continue to be strong. Euthanasia has been steadily down over the past few years, but this year we are seeing an uptick of approximately 1%.

- ***Election of Officers***

Ballots for nomination of next year's Chair and Vice Chair were provided prior to the meeting and submitted at the start of the meeting. Molly Douglass submitted her vote by e-mail. Ballots for Chair and Vice Chair nominations were handed out and a vote was taken. Karin Burnette tallied the votes and announced that the new Chair for 2017 will be Tina Sanderford; Vice Chair will be Priscilla Ivester.

ADJOURN

MOTION: With no further business, Tina Sanderford asked for a motion to adjourn. Chad Griffin made the motion, which was seconded by Janice Freeman. Tina Sanderford adjourned the meeting at 7:30 pm.