



## Forsyth County Animal Control Advisory Board

**November 16, 2017**

6:00 PM – 7:45 PM

Forsyth County Animal Control Department  
5570 Sturmer Park Circle  
Winston-Salem, NC 27105

**Priscilla Ivester, Chair**  
**Bill Cowan Vice-Chair**  
**Molly Douglass, DVM**  
**Janice Freeman**  
**Chad Griffin**  
**Sandra Clodfelter**  
**Tara Stebbins**  
**Mitch Cromer**  
**Terry Jessup**

### **Members Present**

Tara Stebbins  
Janice Freeman  
Molly Douglass

Bill Cowan  
Priscilla Ivester  
Chad Griffin

Terry Jessup

### **Staff Present**

David Morris  
Scott Bird  
Tonya Ward

### **CALL TO ORDER**

- The Advisory Board meeting was called to order at 6:06 pm by Bill Cowan. Staff advised that member Sandra Clodfelter called and said she was unable to attend.
- *Approval of meeting minutes September 21, 2017*  
**MOTION:** Chad Griffin made a motion to approve the September 21, 2017 minutes as submitted. The motion was seconded by Janice Freeman and the minutes were approved unanimously.

### **PUBLIC COMMENT**

- There was no public comment

### **OLD BUSINESS**

- *Tether Code*  
Lt. Morris stated that the warning period for the Tether Code ended on November 14th. Staff said that there has been a media blast to let the community know that the warning period has ended and Lt. Morris stated he has also done several media interviews regarding tethering. From January 1, 2017 to November 9, 2017 there have been 355 tethering complaints, during the same time frame in 2016 there were only 98
- *Hiring of a new Animal Care Officer*  
Interviews for the new position will begin after Thanksgiving.

- ***Certification of Euthanasia Technicians***  
A class was held on October 23rd and 24th which consisted of six FCAC staff members. Staff stated how helpful and professional Dr. Roberson was and how much we appreciated her coming to teach the class. We are now waiting on the official certification paperwork to be returned from Raleigh which should take approximately 2-3 weeks.
- ***Rabies clinic and spay/neuter vouchers***  
The final clinic of 2017 was very successful with 199 vaccines given and 80 vouchers being issued. All the 2017 clinics went well and FCAC looks forward to 2018 clinics beginning in the spring.

## **NEW BUSINESS**

- ***Proposed FHS contract/Department of Agriculture regulations***  
Lt. Morris stated he has contacted the NC Dept. of Agriculture to discuss licensing regulations relating to the proposed contract with FHS. The County's General Services department is working on making ordered repairs and hopes to be finished by the first of next year. Outside contractors have also been located to patch the floors and replace the current cat kennels with more efficient materials. The county also hopes this work will be complete by January 2018. After the work is complete a re-inspection will have to be completed in order for a license to be issued.
- ***Facility Hours***  
Staff reported that facility hours have changed due to staffing issues. The hours may change yet again after the first of the year. One option would be to close the facility on both Sunday and Monday due to limited staff.
- ***Hearing Tribunals***  
The docket and panel participants for the Tribunal Hearings in December, 2017 was discussed. Board members asked if the date for the December hearing could be moved back a week from December 21 to December 14th due to the holiday season. Board members voted unanimously to move the date of the hearings. Staff asked about adding an additional hearing date for January to assist in clearing the backlog of appeals. Board voted unanimously to approve an additional date of January 25th and Janice Freeman, Chad Griffin, and Priscilla Ivester agreed to serve for this additional date.
- ***Monthly Report***  
David Morris presented the department monthly statistical report for October 2017. Calls overall are up but response time is going well. He noted that criminal citations have increased and will continue to do so since the implementation of the new Tether Code.

## **ADJOURN**

**MOTION:** With no further business, Priscilla Ivester asked for a motion to adjourn. Chad Griffin made the motion, which was seconded by Bill Cowan. Priscilla Ivester adjourned the meeting at 7:23 pm.