

# Forsyth County Board of Health



- Dr. Linda L. Petrou, PhD, Chair
- Dr. James K. Doub, OD, Vice Chair
- Ms. Judy Briggs
- Mr. John Davenport, Jr., PE
- Dr. Calvert B. Jeffers, Jr., DVM
- Dr. Charles F. Massler, DDS, M.Ed.
- Dr. Willard L. McCloud, Jr., MD
- Ms. Jane Bradner Mosko, RN, CRNA
- Mr. J. Phil Seats, R.Ph., MBA
- Dr. P. Lee Salisbury, III, DDS
- Dr. Ricky Sides, DC
- Ms. Gloria D. Whisenhunt, County Commissioner

## BOARD OF HEALTH MINUTES September 4, 2013

### MEMBERS PRESENT

Dr. Linda Petrou, Chair  
Dr. James Doub, Vice Chair  
Ms. Judy Briggs  
Mr. John Davenport  
Dr. Calvert Jeffers  
Dr. Willard McCloud  
Ms. Jane Bradner Mosko  
Mr. J. Phil Seats

### STAFF PRESENT

Mr. Marlon Hunter  
Ms. Ayo Ademoyer  
Ms. Glenda Dancy  
Ms. Lynne Mitchell  
Ms. Quintana Stewart  
Ms. Cathy S. Taylor  
Mr. Robert Whitwam  
Ms. Lorrie Christie

### MEMBERS ABSENT

Dr. Charles Massler  
Dr. Ricky Sides  
Ms. Gloria Whisenhunt

### OTHERS PRESENT

None

### **Call to Order:**

On Wednesday, September 4, 2013, the Forsyth County Board of Health held its regularly scheduled monthly meeting in the Board Room at the Forsyth County Department of Public Health (FCDPH). Dr. Linda Petrou, called the meeting to order at 5:36 p.m. and welcomed Board members and guests.

### **Consideration of Minutes:**

The minutes of the August 7, 2013 Board of Health Meeting were reviewed by the Board. Dr. Petrou asked for a motion to approve the minutes. Dr. Willard McCloud made a motion to approve and Mr. John Davenport and Dr. James Doub seconded. The minutes were approved by the Board.

## **Public Comment Section:**

Board Members and staff introduced themselves.

Dr. Petrou congratulated Ms. Quintana Stewart on her new appointment, Internal Health Services Director, and added she looks forward to working with her in her new role.

## **Health Director's Comments:**

Mr. Marlon Hunter started by saying we would like to select some resolutions to be passed by the Board, which he would ask Dr. Petrou to speak on. He added we need the resolutions for a variety of reasons, especially for Health Department accreditation.

Mr. Hunter invited the Board to listen to a webcast on September 18<sup>th</sup>, 12:00 – 1:00 pm from the Health Resources and Services Administration (HRSA) on the Impact of the Affordable Care Act on Safety Net Providers and Their Patients – Opportunity for Outreach and Education. He added, it may touch on some of the services we offer here at the Health Department.

Mr. Hunter turned the floor over to Dr. Petrou to talk about resolutions. Dr. Petrou told the board there were three resolutions the department was seeking the Board's support for and they are:

- *Step Up Forsyth* – starts September 15<sup>th</sup> and is an annual event. Dr. Petrou told Board members that she reactivated their team and is very much in favor of the campaign. She encouraged them to go online and sign up. Mr. J. Phil Seats made a motion to approve the resolution and Mr. Davenport and Dr. McCloud seconded. The resolution was approved by the Board. Ms. Lynne Mitchell told Board members they could go to [www.forsyth.cc](http://www.forsyth.cc) to sign up.

- *Safe Routes to School Resolution* – Dr. Petrou noted that the school board passed a resolution similar to this one last week. She thought they should show support for the Board of Education for their similar resolution but added since the Board of Education already did one, we might want to change some of the wording to say that we also support the resolution that the school board has also passed. Dr. Petrou noted that through Ms. Mitchell, we have one of the best models in a coalition anywhere in the state. She stated it is not just the Board of Education, it is the Health Department, Dept. of Transportation and a lot of other groups working together to try to improve the ability of our kids to be able to safely walk to their neighborhood schools. Dr. James Doub made a motion to approve the resolution and Mr. Davenport and Dr. McCloud seconded. The resolution was approved by the Board.

- *Walk a Mile to Save Our Babies Resolution* – September 17<sup>th</sup> – Dr. Petrou added, this event has been going on for four years. Members of the community push empty baby strollers to reflect the number of babies that died before age one that year (this year it is 43 babies that died before turning the age of one). The event starts out at Centenary Methodist Church. She reported that Mayor Joines will give the opening remarks and said anyone who wants to come out should. She will be walking with them and added this is something we need to make the community aware of. Ms. Judy Briggs made a motion to approve the resolution and Mr. Seats seconded. The resolution was approved by the Board.

Lastly, Dr. Petrou said there would be a letter published in the paper that she and Dr. Doub will sign and Ms. Mitchell stated this will help with accreditation as well and Dr. Petrou agreed, saying the Board does have a small role to play in the accreditation process.

Mr. Hunter mentioned he sent a list of Health Department Coalitions that we are involved in and others that we partner with, to Board members. Dr. Petrou noted that Ms. Briggs is on the Forsyth County Mental Health Collaborative. She, herself, attends the Behealthy meetings the 4<sup>th</sup> Friday of each month. She continued, Dr. Doub has been on the School Health Alliance and has expressed an interest in stepping down, so please let him know if you would be interested in joining the School Health Alliance. Dr. Calvert Jeffers asked if it might be more appropriate for someone not part of the Board to be a part of the School Health Alliance and Dr. Petrou responded she saw no reason why he could not be a bridge between the two organizations, if he wanted to take it on and suggested he think about it. Dr. Petrou encouraged the other Board members to get involved in some of the coalitions.

## **New Business:**

### **Theme: Health Director's Annual Report**

Mr. Hunter presented his annual yearly report to the board. He highlighted some of the accomplishments from each division over the past year and told Board members he would email the entire packet to them so they can see all of the accomplishments that have been made in more detail (copy of handout on file in the Administration Binder).

Mr. Hunter reported that we wrapped up a portion of our Strategic Planning Process, which is also required for accreditation. He said he felt it was very important that we were able to engage all of the staff in the process. The theme was One Amazing Year and Mr. Doc Klein was our consultant and facilitator. He added he is pleased with how the process turned out and will have a complete report before the end of this calendar year, for accreditation purposes.

We also worked with staff to complete the reorganization – the Health Department was split up over five Divisions (Preventive Health, Environmental Health, Nursing, Administration and Epidemiology). The divisions are now combined into three Service Areas (Internal Health Services, Community Health Services and Personal Health Services). Ms. Quintana Stewart was selected as our Internal Health Services Director – before that she was our Public Health Preparedness Coordinator. Mr. Bob Whitwam is our Community Health Services Director and Ms. Lynne Mitchell is our Personal Health Services Director.

Mr. Hunter also introduced Ms. Glenda Dancy, who was recently selected to manage all of our Case Management related programs (Pregnancy Care Management, Care Coordination, NW Community Care Network, Nurse-Family Partnership and HealthKick). He added, the nurses go out and do outreach in our community. Ms. Dancy is a nurse, she understands public health – her background is aligned with Health Department reorganization and we wanted someone who understood public health and who could also make sure those nurses working on the Case Management side of the Health Department could understand the mission/vision of public health and what it stands for, as they go out in the community and provide services. Nursing was split into two parts – the other portion (STD, Family Planning and TB) is managed by Ms. Sandra Clodfelter.

Mr. Hunter said the reorganization was designed to improve our day-to-day operations at the health department by connecting our traditional and nontraditional public health programs and this was accomplished by the Board's support, the County Manager's Office as well as other key people over at the Government Center. He added, as we move forward into year three, we will make tweaks to the reorganization. Next steps over the next year, we will work to increase communication about public health in the community as identified in our strategic plan. We want to make sure this Health Department is very unique and really focuses heavily on public health.

He continued to say he will be working on the health department accreditation process in the next few months and then we will start again with our Community Health Assessment (CHA) process. We are required by the accreditation standards to do a CHA once every four years – hospitals are required to do the CHA once every three years and we have agreed to work on it together with Baptist and Novant and we're happy about that partnership. He added, Ms. Ayo Ademoyero worked to complete that process the last time and will work with us and many of our community partners to complete the process again.

Lastly, Mr. Hunter told board members how much he appreciated having the opportunity to work with them over the course of the year as well as staff. He mentioned how hard the Leadership Team has worked to make a difference here at the Health Department and in our community.

Board members asked if they could have a look at the reorganization charts and Mr. Hunter said he would email the charts to them.

**Preparedness Update** – Ms. Quintana Stewart gave the Board an update on public health preparedness. She stated that the mission of the preparedness system was to promote and protect the public's health before, during and after all hazard events through an integrated public health preparedness system that is robust, resilient and scalable. Mr. Hunter noted and commended Ms. Stewart on the Strategic National Stockpile (SNS) Plan, March 2013 assessment, where the department received a score of 93.9%. Ms. Stewart spoke about some of the exercises/drills she participated in over the past months, including a fire drill carried out here at the Health Department. She mentioned community coordination and education events such as the Zombie 5K event in April of this year and the upcoming Preparedness Fair being coordinated by the Health Department, along with the Department of Social Services on September 19, 2013 (copy of handout on file in the Administration Binder).

**Old Business:**

None

**Committee Reports:**

None

**Adjourn:**

A request for a motion to adjourn was made by Dr. Petrou. A motion was made by Dr. Doub and the rest of the Board seconded. The meeting adjourned at 6:58 pm.

Marlon B. Hunter  
Secretary to the Board  
MBH/lgc