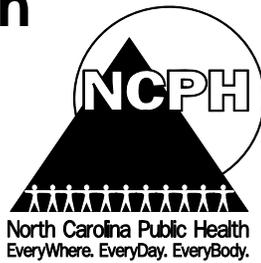


# Forsyth County Board of Health



- Vera S. Robinson, OTR, Chair
- Dr. Ricky Sides, DC, Vice-Chair
- Beaufort O. Bailey
- Dr. B. Keith Cash, OD
- Linda Petrou, PhD
- Nancy R. Hardie, RPH
- Randall G. Kale, PE
- Dr. P. Lee Salisbury, III., DDS
- Dr. Calvert B. Jeffers, Jr., DVM
- Jane Bradner Mosko, RN, CRNA
- Dr. Willard L. McCloud, Jr., MD

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## BOARD OF HEALTH

### MINUTES

September 5, 2007

#### MEMBERS PRESENT

Dr. Ricky Sides  
Mr. Beaufort Bailey  
Ms. Nancy Hardie  
Dr. Calvert Jeffers  
Dr. Willard McCloud  
Linda Petrou  
Dr. Paul Salisbury

#### MEMBERS ABSENT

Ms. Vera Robinson  
Dr. Keith Cash  
Mr. Randall Kale  
Ms. Jane Bradner Mosko

#### STAFF PRESENT

Dr. C. Timothy Monroe  
Mr. Matt Dyson  
Ms. Tommie Bowen  
Ms. Quintana Clinard  
Ms. Peggy Lemon  
Mr. Bob Whitwam  
Ms. Lynne Mitchell  
Ms. Ayo Ademoyero  
Mr. Abdul Natour  
Mr. David Foster  
Ms. Sheila Bogan  
Ms. Carrie Worsley

#### **Call to Order:**

On Wednesday, September 5, 2007, the Forsyth County Board of Health held its regularly scheduled meeting in the Lower Level Large Nursing Conference Room at the Forsyth County Department of Public Health. Dr. Ricky Sides presided and called the meeting to order at 5:40 p.m.

#### **Consideration of Minutes:**

The minutes of the August 1, 2007 Board of Health Meeting were reviewed by the Board. Upon motion by Dr. Jeffers and a second by Dr. Salisbury, the minutes were approved as presented by the Board of Health.

#### **Old Business:**

Brief Updates – Dental Clinic: Matt Dyson has been conducting interviews for two positions at the Dental Clinic. He has received one internal application and no external applications for the Dental Director position. Matt reported that he and the IT Support person with Baptist Hospital were determining the technology specifications for the clinic. The contract was just approved today and everything is moving very quickly. He also stated that he hoped to have the lead people for the Dental Clinic hired by the next Board of Health Meeting. He will be giving an update at the October 4<sup>th</sup> meeting.

Strategic Planning – Fall Scheduling: Dr. Monroe reminded the board that the work meetings for the Strategic Planning Process will be held on two different days. The first date for these meetings is scheduled for Wednesday, November 7, and the second date is Wednesday, December 5, 2007. Both meetings will be held during the day, followed by the Board of Health Meeting, beginning at 5:30 p.m. These meetings will not involve any schedule

changes. The Strategic Planning process will be coordinated by two members of the staff from North Carolina Public Health Institute.

#### **New Business:**

Senior Management Team Reorganization: Dr. Monroe made a proposal to the board concerning the reorganization of the Senior Management and his responsibilities as Health Director. The proposal was that Dr. Monroe pick up the responsibilities of the Medical Director. Dr. Monroe did not receive any adequately qualified applicants for the position after Dr. Feig resigned due to his wife getting a job offer. After realizing that it might be difficult to recruit a qualified candidate, he met with the Management Team and starting discussing the possibility of shifting some administrative responsibilities to other senior managers in order that Dr. Monroe could assume limited clinical responsibilities, this negating the need to full the medical director position. Specific changes ould include:

- Reduce the Management Team to five staff persons which reports directly to Dr. Monroe
- Three Department Heads, which consists of the Laboratory, Pharmacy, and the Dental Clinic will report directly to Mr. Matt Dyson
- The Emergency Management Planner will report directly to the Surveillance Director
- Due to the fact that some of these extra responsibilities were given to Mr. Dyson, some changes were made within the Administration Division by moving some key personnel from under Mr. Dyson's direct supervision to other staff members.
- Addition of another Clinic Nurse to supplement the two Physician Extenders.

After discussion concerning this issue, Mr. Bailey moved that the proposal be approved. Dr. Jeffers and Dr. McCloud unanimously seconded the motion. Dr. Monroe will assume these new responsibilities effective November 1, 2007. He will keep the board informed of everything pertaining to this transition.

#### **Division Report:**

Ms. Lynne Mitchell presented the Division Report this month for Preventive Health Services. She reported on how this division strives to meet the diverse and changing health needs in Forsyth County. The programs they provide are used to educate and encourage healthy lifestyle behaviors to prevent or delay the onset of disease, improve health, and to promote a higher quality of life. Individuals, groups, and organizations throughout the county are served to improve the health of our community. The Preventive Health Services Division has a total of 72 staff members, consisting of 65 full-time and 1 part time County Employees, 4 contract Dental Hygienists, 1 Americorp contract employee, and 1 Community Health Advocate hired through a temp agency. There have been a lot of changes this past year, but the challenges that they have faced have proven to be very successful.

#### **Other Business:**

Dr. Monroe issued a Press Release today that was sent out to the Media, informing the public that the annual infant mortality rate (IMR) in Forsyth County has gone up to the highest level of the last seven years. The rate has gone to 11.4 infant deaths per 1,000 live births for the year 2006, according to information released today by the N.C. State Center for Health Statistics. While the rate for Forsyth County went up, the rate has improved for the State. It is believed that long-term stress endured by women of color in our community continues to have a devastating impact on their pregnancies. The non-white population includes all racial groups other than white, and in Forsyth County and North Carolina, it is made up of over 80% African Americans. Recent studies show than stress can actually trigger premature labor. Premature birth continues to be the leading cause of infant death in Forsyth County and in the nation as a whole.

Dr. Monroe and the board made a decision to hold a Reception and Tour of the newly remodeled areas at the Health Department. This event will take place on Thursday, October 4, 2007. The Reception and Tour will be from 3:30 p.m. to 5:30 p.m. Due to this taking place on the day after the regularly scheduled Board of Health Meeting, the Board decided to hold the meeting on the same evening of the Reception. Therefore, the Board of Health Meeting will be that evening, beginning at 5:30 p.m.

#### **Committee Reports:**

No reports at this time.

#### **Adjourn:**

Ms. Linda Petrou made a motion to adjourn, and Dr. Calvert Jeffers seconded the motion. The meeting was adjourned by Dr. Ricky Sides at 7:15 p.m.

Respectfully Submitted,

Dr. C. Timothy Monroe  
Secretary to the Board

CT/tjb